School and Childcare Waiver Management in MCIR/SIRS

For further questions about waivers, please contact your Local Health Department for guidance.

1. From the School/Childcare MCIR/SIRS Home Screen, search for the person by legal first and last name, and date of birth using the Add/Find link in the Person section (Figures 1 and 2).

		5-3-
MODHHS Michigan	Care Improvement Reg	istry 🐻 Michigangov 🎎
Person	School/Childcare	My Site
Add/Find	Build Roster	Site Preferences
Roster	Ip Status	User Preferences
Outbreak Roster	Custom CA-60 Labels	Edit My Site
		View My Site List
		Go to New Site
		Organizational Roster
		Organizational Roster Results
Administration	Reports	Other
Site Users	Create Reports	Get News
	Retrieve Results	MCIR.org
		VIS
		Exit Application

Figure 1: School/Childcare Site MCIR/SIRS Home Screen

Find Person			<u>Print Help</u> Home Exit
Person Rem/Rcl Add/Find Roster Dedup	Sch/CC VIM	Imp/Exp VFC My Si	te Adm Rpts Oth
Before adding a person, p An '*' may be used as a wildcar	lease make several attempts d. Also, use a birth date, or any ID	to locate the person in the syste), if available.	em.
This information iden	tifies the person prese	nting for medical treatmen	it
MCIR ID			
Last Name		First Name	
Birth Date		Gender	🗌 Male 🗌 Female
Mother's Maiden Name		MultipleBirthChild	
Patient ID		Medicaid ID	
WIC ID			
Information identifyi	ng the responsible part	ty for appointments (paren	t/guardian)
Last Name		First Name	
Phone ()		
	Submit	Clear Cancel	

Figure 2: Last Name, First Name, and Birth Date search function.

2. Once the MCIR Record is located, select **Status** on the person's general immunization record screen (Figure 3).

Immur	amunization Status			Person: Waiver, Demonstration Birth Date: (School: Waivered				<u>Print Lat</u>	<u>pel</u> <u>Ho</u>	<u>int Help</u> ome Exit	
Pers	ion	S	ich/CC		My Sit	e	Adm		Rpts	0	th
Add/Find	Roster	Add Imm	<u>Informat</u>	tion <u>Statu</u>	<u>IS</u> <u>Histo</u>	ory OB Ros	<u>ster</u>				
									MCIF	ID:	
Personal	Inform	nation/St	atus								
Name	Waive	r, Demons	tration	DOB				According	ent indicatos ti		instiane
Student ID				Age	11 Ye	ars 9 Mont	hs	need be g	jiven at this tim	ie as perso	n has a
Grade	No Gra	ade						parentai/g	Juardian waive	r.	
Administer	red Vaco	ine	Do	se #	Ov	erdue					
DTP/DTaP/	/DT/Td/T	dap	Wa	liver							
Polio			Wa	liver							
MMR			Wa	liver							
Hepatitis E	3		Co	mplete							
Varicella			Wa	iver							
Meningoco	occal Co	onjugate	Wa	liver							
Non-Med	ical Wa	ivers									
Report Yea	ar		D	TaP	Polio	MMR	HepB	Var	Mening	Tdap	Td
2022 Livir	ngston			0	R	0		0	0	0	0
				Take of	f Roster	l	Jnlock Pers	on			

Figure 3: The Immunization Status screen appears.

3. On the person's Immunization Status screen, navigate to the **Nonmedical Waivers** section near the bottom of the screen (Figure 4).

Immu	nizatio	on Statu	IS		Person Birth D School	: Waiver, [ate: : Waivered	Demonstratio	n <u>Vie</u> r	<u>Print Lab</u> w	pel Pi	r <mark>int Help</mark> ome <u>Exit</u>
Pers	son	S	Sch/CC		My Site		Adm		Rpts	0	Oth
Add/Find	<u>Roster</u>	Add Imm	<u>Informatio</u>	Statu	History	<u>(OB Ro</u>	ster				
									MCIR	ID:	
Personal	Inforn	nation/St	atus								
Name	Waive	r, Demons	tration	DOB				Assessm	ent indicates th	at no vaco	rinations
Student ID				Age	11 Year	s 9 Mon	ths	need be	given at this tim	ie as perso	on has a
Grade	No Gra	ade						parental/	guardian waive	r.	
Administe	red Vaco	ine:	Dose	¥	Over	rdue					
DTP/DTaP	/DT/Td/T	dap	Waive	r							
Polio			Waive	r							
MMR			Waive	r							
Hepatitis E	3		Compl	ete							
Varicella			Waive	r							
Meningoco	occal Co	onjugate	Waive	r							
Non-Med	lical Wa	nivers									
Report Yea	ar		DTal	P P	olio	MMR	HepB	Var	Mening	Tdap	Td
2022 Livi	ngston		0		R	0		0	0	0	0
				Take off	Roster		Unlock Pers	on			

Figure 4: View of Nonmedical Waiver section located on the person's Immunization Status screen.

4. Click on **History.** This will display a list of the person's immunizations that have been administered and those that have been waived (Figure 5).

Immunization History	Person: Waiver, Demonstration Birth Date: School: Waivered			<u>Prin</u> <u>View</u>	<u>t Label</u>	<u>Print Help</u> <u>Home</u> <u>Exit</u>	
Person Sch/CC		My Sito		Adm	Rpts		Oth
Red indicates not approved for provi	der use.		<u>OB Roster</u>			MCIR ID:	
Vaccine Series	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7
DTP/DTaP/DT/Td/Tdap	09/29/2011	10/31/2011	02/23/2012				
Polio	09/29/2011	10/31/2011	02/23/2012				
Hib	09/29/2011	10/31/2011	02/23/2012				
Hepatitis B	04/06/2011	09/29/2011	02/23/2012				
Pneumococcal Conjugate	09/29/2011	10/31/2011	02/23/2012				
Seasonal Influenza	10/31/2011	02/23/2012		_		_	
Waivers/Titers	Date	R	eason	Entere	d By		
Polio	01/12/202	23 R	eligious	Livings Depart	ton County He ment	ealth	
MMR	01/12/202	23 O	ther	Livings Depart	ton County He ment	ealth	
Varicella	01/12/202	23 0	ther	Livings Depart	ton County He ment	ealth	
Meningococcal Conjugate	01/12/202	23 0	ther	Livings Depart	ton County He ment	ealth	
DTP/DTaP/DT/Td/Tdap	01/12/202	23 0	ther	Livings Depart	ton County He ment	ealth	
	Take of	f Roster	Unlock	Person			

Figure 5: Shows nonmedical waivers for vaccines that have been entered by the local health department.

Please Note:

Schools and childcares will not be able to view or print the signed digital nonmedical waiver document in MCIR/SIRS. It will only be visible as shown in Figure 5.

5. Click on Add Imm to enter a medical waiver and click Submit (Figures 6 and 7).

Add Immunizations	Person: zzzruxpin, teddy Birth Date: ' School: Incomplete FERPA Consent: YES				<u>Print Label</u> <u>View</u>		
Person Sch/CC	My Sit	e	Adm	Rpts		Oth	
Add/Find Roster Add Imm Inform	ation Status Histo	ry <u>OB Roster</u>					
Hide Immunization History					MCIR ID :		
Vaccine Series	Dose 1 Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7	
DTP/DTaP/DT/Td/Tdap	02/12/2010 04/12/2	010 06/12/2010	12/12/2015	12/12/2020			
Polio	02/12/2010 04/12/20	010 06/12/2010	12/12/2015				
Meinen (Titere	12/13/2009 01/13/20	Die 06/13/2010					
No non-administrations/titers four	Date	Reason					
Vaccine	Admini	stored Dates				Waivers	
						Medical V	
				/			
						•	
HEP B							
						<u> </u>	
MENING						~	
TDAP						~	
TD						~	
Had Disease/Titer							
Chicken Pox Measles	🗆 Mum	ips	Rubella		- Hepat	itis B	
	Submit		Cancel				

Figure 6: Shows the Add Imm screen where schools and childcares can enter vaccine and waiver data. School's must have FERPA consent to enter information into MCIR/SIRS.

Immunizatio Person Add/Find Roster	n History	nation State	Person: z Birth Date School: II YES Ny Site Us History	zzruxpin, tedd e: ncomplete FE OB Roster	y RPA Consent: Adm	<u>Prir</u> <u>View</u> Rpts	nt Label	Print Help Home Exit Oth
Red indicates not ap	oproved for provi	der use.				N	MCIR ID:	
Vaccine Series	<u> </u>	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6	Dose 7
DTP/DTaP/DT/Td/Td	lap	02/12/2010	04/12/2010	06/12/2010	12/12/2015	<u>12/12/2020</u>		
Polio		02/12/2010	04/12/2010	06/12/2010	12/12/2015			
Hepatitis B		<u>12/13/2009</u>	01/13/2010	<u>06/13/2010</u>				
Waivers/Titers		Date	Re	eason	Entered	Ву		
ини	lap	05/18/202	23 M	edical	School Te	est Site		<u>Delete</u>
		Take of	fRoster	Unlock	Person			

Figure 7: Shows a medical waiver that has been entered by a school or childcare into MCIR/SIRS from the "History" screen. If a medical waiver has been entered in error by the school or childcare it can be deleted by the site that entered it.

End of Document