## **Overdue Immunizations Report**



## How to Generate and Retrieve Report in MCIR

This report generates a list of patient names, their date of birth, and vaccine doses that are overdue. The patients on the report received their last vaccine(s) at your site/practice and met the routine ACIP recommendations for vaccination.

The age cohort and vaccine dose number(s) must be entered by the MCIR user. The data results are assessed by MCIR on the date the report generates.

## **Generate Overdue Immunizations Report**

- 1. Start at the MCIR Home Screen.
- 2. In the **Reports** section box select Quality Improvement, (Figure 1).
- The Quality Improvement Reporting screen will display.
- 4. Select the Overdue Immunizations Report.
- The Quality Improvement Reporting screen allows the option to name your report in the Name field, (Figure 2).
- 6. Select Manual for Type.
- 7. Select Months or Years for the Age Unit.
- 8. Enter the 'people of age at least, but not yet of age cohort you wish to assess.
- Enter the vaccine dose number(s) by replacing the '0' in applicable fields regarding vaccines to be assessed. Enter '999' only when a complete series result is desired.
- 10. Select Submit.
- 11. You will be automatically directed to the MCIR Home Screen.



Figure 1

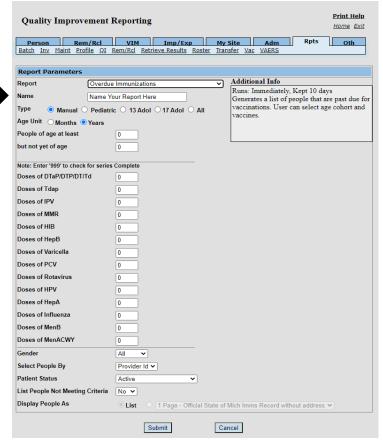


Figure 2

## **Retrieve Overdue Immunizations Report**

- 1. Start at the MCIR Home Screen.
- 2. In the **Reports** section box select Retrieve Results.
- 3. The **Provider Site's Scheduled Results** report screen will display with your report, (Figure 3).
- 4. The report is immediately ready to open when it displays 'Report Ready'.
- 5. Select <u>Report</u> to open to view, (Figure 3).
- All reports will display as 'Report has been retrieved' if a MCIR user has opened and viewed the report.

The PDF **Overdue Immunizations Report** will display in a PDF pop up window on your screen, (Figure 4).

View the report in the PDF window or download the report.

\*The patient first and last name will appear as it is in the MCIR on all generated reports.\*

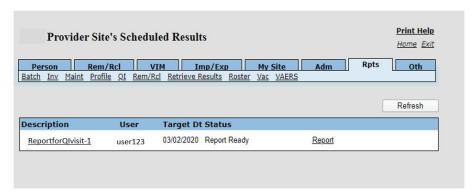


Figure 3

Name

Report Generated: 06/16/2020 Qua	Overdue Vaccines Quality Improvement Report		Page: 1 of 12		
(#######) Sample Pediatrics	Tdap IPV	<u>1</u> 999	PCV Rotavirus	0	
Age Cohort Selected: at least 11 years and not yet		999	HPV	999	
All Patients included are on Provider Id and Patient Provider Status is Active.	HIB HepB Varicella	999 999 999	HepA MenACWY MenB	999 1 0	
Total # of Active Patients on Provider Id: 1408	"999" assesses for vac	ccine series is	Influenza Complete.	0	

Quality Improvement Activity Suggestion: Verify vaccine information in the patient medical chart prior to contacting any patients on this list. If all vaccine information is correct, patients should be contacted & schedule a visit to bring vaccines current. Patients on this list are "Active" in MCIR for this provider site, if they are no longer patients at this provider site, the Patient Provider Status should be changed to "Inactive - moved or gone elsewhere" using the current guidance from MDHHS Immunization program.

BirthDate Vaccine Dose that is Overdue

Patients in age cohort selected that have vaccines overdue (ACIP catch-up schedule can be used): 469

<u>rvanie</u>	Dif thDate	Vaccine Dose that is Overture
Sample Patient	05/01/2008	Tdap1, HPV1, MenACWY1
Sample Patient	06/09/2008	HPV1, MenACWY1
Sample Patient	08/08/2008	HepA1
Sample Patient	09/01/2007	HPV1
Sample Patient	10/31/2007	HPV1
Sample Patient	10/24/2008	HepA1
Sample Patient	11/23/2007	HPV1
Sample Patient	06/05/2008	HPV1
Sample Patient	04/03/2008	Polio1, VAR1, HPV1, HepA1, MenACWY1
Sample Patient	05/19/2008	HPV1
Sample Patient	08/21/2007	HPV1
Sample Patient	03/05/2008	HPV1
Sample Patient	04/14/2008	HPV1, HepA1
Sample Patient	03/12/2008	HPV1
Sample Patient	06/27/2007	HPV1
Sample Patient	08/11/2007	HPV1
Sample Patient	09/28/2007	HPV1
Sample Patient	07/16/2008	VAR1
Sample Patient	07/11/2007	HepA1
Sample Patient	05/03/2009	HepA1
Sample Patient	09/04/2007	HPV1
Sample Patient	08/24/2007	HPV1
Sample Patient	08/22/2007	HPV1
Sample Patient	11/07/2007	HPV1
Sample Patient	02/05/2008	HPV1
Sample Patient	10/21/2007	HPV1
Sample Patient	09/27/2007	HPV1
Sample Patient	11/25/2007	Tdap1, Polio1, MMR1, HepB1, VAR1, HPV1, HepA1,
Sample Patient	05/29/2008	HPV1
Sample Patient	07/22/2008	HepA1
Sample Patient	04/01/2009	Tdap1, Polio1, MMR1, VAR1, HepA1
Sample Patient	05/26/2008	HPV1

Figure 4

