

How to Run Vaccines Administered Reports in MCIR

Viewing and printing a list of Persons receiving doses

Doses Administered screen

- Under the Vaccine Management/VIM menu, click Vaccines Administered
- Choose the **Type of vaccine/antiviral**
- Enter the **Start and End Dates**
- Choose the Target Group and Vaccine Eligibility/Funding Source (if desired)
- Click **Get Records**. Doses will appear in age ranges
- ✓ Click on the underlined number of doses. A patient listing will pop up in the Total Doses Administered screen.
- ✓ Right-click and choose Print.

[Print Help](#)
[Home](#) [Exit](#)

Person	Rem/Rec	VIM	Imp/Exp	My Site	Reports	Other
Manage Inv	Inv Hist	<u>Vacs Admin</u>				

Vaccine* H1N1-09 (Nasal)

Start Date 09/01/2009 End Date 09/29/2009

Target Group: All

VFC Eligibility: All

Get Records

[Add Non-Reported Administrations](#)

Total Doses Administered

<1	1	2	3-5	6	7-10	11-12	13-18	<u>19-24</u>	25-44	45-64	65+	Total
0	0	0	0	0	0	0	0	<u>1</u>	0	0	0	1

Non-Reported Administrations

Date	Reason	Birthdate	Trgt Grp	VFC Elg	Qty
No non-reported administrations found					

click on underlined number to view patients receiving doses

Total Doses Administered

Vaccine: H1N1-09 (Nasal) Age Group: 19-24

From: 09/01/2009 To: 09/29/2009

Target Group: All

VFC Eligibility: All

*Bold rows indicate non-reported administrations

Date	Name	Birthdate	Trgt Grp	VFC Elg	Lot #	Qty
09/29/2009	<u>Lastname</u> <u>Firstname</u>	10/08/1988	Not Recorded	Federal	77665	

Close

right-click with your mouse to print this screen